

GRACE FELLOWSHIP PRESCHOOL

Dear Grace Preschool Parent,

Grace Preschool is pleased to offer [MyProcure](#), a free online portal for you to access all your child's account information and easily pay tuition. [MyProcure](#) is safe, secure and created with your convenience in mind.

There are 2 ways to pay tuition at Grace Preschool:

1. Log on to [myprocure.com](#) and use your Credit Card* or Debit Card* to make a payment. ACH payments are **not** available online.
2. Fill out the Authorization Form attached to this letter to have automated payments taken out of your Checking Account**, Savings Account**, Credit Card* or Debit Card*. Payments will be drafted on the 1st of each month that tuition is due. Please turn the form in to the Preschool Office.

*Credit and Debit transactions will incur a 3.25% processing fee.

**Checking and Savings transactions are FREE.

CURRENT STUDENTS - YOU ONLY NEED TO FILL OUT A NEW TUITION EXPRESS FORM IF YOU WANT TO UPDATE YOUR PAYMENT INFORMATION.

Log in today!

1. Go to [MyProcure.com](#).
2. Enter your email address (the email you have on file with Grace Preschool) and Choose **GO**.
3. Enter the confirmation code sent to your email, choose a password, and press **GO**.
4. Then you may:
 - a. View your child's account information, immunizations and more.
 - b. Use the **PAY** button to make a payment with your card.

Thank you!

Grace Preschool
281-398-3412